

PAYMENT PLATFORM

KYC INFORMATION SHEET



#### Application form for ContiPay Payment Platform

You are required to fill in the form below and attach the following documents:

- > Application letter on Company Letterhead
- > CR 5
- > CR 6
- > Memorandum of Association
- > Tax Clearance
- > Certificate of Incorporation
- > 3 months Bank statement (current and stamped)
- > Certified Directors' National ID/ Passport
- > Directors' proof of residence (not more than 3 months)

The form is to be stamped with company stamp and submitted to help@contipay.co.zw

All inquiries concerning this form to be sent to help@contipay.co.zw



## **Business Information**

Registered Company Name	
Company Registration Number	
Type of Business (Private Ltd, Public, Charitable organisation)	
Trading Name(s)	
Website Address (URL) (for integration) VAT Number	
VAI Number	
Registered Business Address	
Billing Address	
(if different from business address)	
Nature of the Business	
What is the nature of the business (e.g. Retail, Fast foods)	
Please provide brief description of the business clearly indicating the nature and type of the products and services sold.	



# Finance Contact Information

(e.g 24Hrs, 48 hrs, weekly, monthly)

Name	
Title	
Phone Number	
Email	
Technical Contact Information	
Name	
Title	
Phone Number	
Email	
Bank Account Details ZWG	
Account Name	
Bank Name	
Account Number	
Branch	
Minimum Remittance threshold	
Settlement Cycle	



## Bank Account Details USD

Account Name		
Bank Name		
Account Number		
Branch		
Minimum Remittance threshold		
Settlement Cycle		
(e.g 24Hrs, 48 hrs, weekly, monthly)		
Admin contact details		
Full Name		
ID/ Passport Number		
Title		
Phone Number		
P. 1		
Email		
I certify that I am authorised to provide all the information in this document and that I believe it to be true to the best of my knowledge.		
Date:		
Authorised Signatory:		



# For official use only

Action Received	Date	Ву
Approved		
Released for system integration		